



FESTIVAL INFORMATION

Friday, May 19; Friday, June 9;
Friday, July 14; Friday, August 4
8am- 6pm

festival phone
(224) 253-2330

office phone
(847) 926 4300



THE OVERVIEW

BOOTH NUMBER	Visit amdurproductions.com Prior to festival for your Booth Number .
GPS COORDINATE ONLY	50 W. Washington Street Chicago, IL 60602
CHECK-IN	<u>Friday, May 19: 5am – 7am</u> <u>Friday, June 9: 5am –7am</u> <u>Friday, July 14: 5am –7am</u> <u>Friday, August 4: 5am –7am</u> Artists must check-in in person with a valid government issued ID
SET-UP	Please see amdurproductions.com for your booth number. <u>Friday, May 19: 5am – 7am</u> <u>Friday, June 9: 5am –7am</u> <u>Friday, July 14: 5am –7am</u> <u>Friday, August 4: 5am –7am</u> Loading in from Clark (One way street southbound)
HASHTAG	While posting, tweeting, and pinning, include #FridayArtMarket and tag us @AmdurProductions
FEST PHONE	(224) 253 2330: To reach our staff from festival setup through take down

THE DIRECTIONS

FROM THE Eisenhower (I-290)	Exit at I-90/94 North (to Wisconsin). Take 90/94 to the Washington Street exit. Turn right. Take Washington to Clark. The Daley Center is located between Randolph and Washington (going East and West), Dearborn and Clark (going North and South). Randolph is a one way heading West. Washington is a one way heading East. Dearborn is a one way heading North. Clark is a one way heading South.
FROM LAKE SHORE DRIVE	Exit Randolph Street. Take Randolph west about one-half mile. The Daley Center is located between Randolph and Washington (going East and West), Dearborn and Clark (going North and South). Randolph is a one way heading West. Washington is a one way heading East. Dearborn is a one way heading North. Clark is a one way heading South
FROM THE STEVENSON (I-55)	Exit at I-90/94 North (to Wisconsin). Take 90/94 to the Washington Street exit. Turn right onto Washington St. Take Washington to Clark. The Daley Center is located between Randolph and Washington (going East and West), Dearborn and Clark (going North and South). Randolph is a one way heading West. Washington is a one way heading East. Dearborn is a one way heading North. Clark is a one way heading South

FROM THE KENNEDY (I-90/94) SOUTHBOUND	Exit at Washington Street. Turn left onto Washington. Take Washington to Clark. The Daley Center is located between Randolph and Washington (going East and West), Dearborn and Clark (going North and South). Randolph is a one way heading West. Washington is a one way heading East. Dearborn is a one way heading North. Clark is a one way heading South
FROM THE KENNEDY (I-90/94) NORTHBOUND	Exit at Washington Street. Turn right onto Washington Street. Take Washington St. to Clark. The Daley Center is located between Randolph and Washington (going East and West), Dearborn and Clark (going North and South). Randolph is a one way heading West. Washington is a one way heading East. Dearborn is a one way heading North. Clark is a one way heading South

THE DETAILS

ACCESSIBILITY	Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.
FEST RULES	<ul style="list-style-type: none"> • Artist(s) must be present, no reps in their place • All work must be original. No buy/sell. • All work and booth displays must be in line with juried images • All booths must be safe, overhangs at 7 feet or higher, & MUST BE WEIGHTED DOWN • No more than 2 people working a booth per 10 x 10 • No webbed lawn chairs allowed, in or behind the booth. • No sleeping in tent or in festival area overnight • No cars/trucks allowed in festival area. • No motorized vehicles in festival area • No smoking in the festival area, in or around your booth. • No chairs or sitting in the paved walking lane
PARKING	We partner with the garages downtown to get a flat rate and unlimited ins-and-outs. Check our web site for forms and more information.
PERMIT	The City of Chicago DOES require a \$25 permit per artist per fest. The invoice was included on your registration and should have been turned into us prior to the festival.
SAFTEY	When driving into the load in area: <ul style="list-style-type: none"> • Keep your windows down, radio off • Keep flashers on • Drive slowly- watch for people in area
SET-UP	Please remember to bring adequate weights. See "weights" under the General Information Packet at the top of the General Exhibiting Artist Info page on our web site. No staking at this fest. NO VEHICLES ARE ALLOWED ON SITE. Bring your DOLLY or WHEELED CART.
WEIGHTS	All tents must be weighted properly and be white. You will need 40lbs per leg. NO CINDER BLOCKS ARE ALLOWED. NO WATER JUGS ARE ALLOWED! Amdur Productions is unable to provide weights of any type on site. Artists without tent weights will not be allowed to use a tent.
TAX RATE	Illinois tax forms can be found on our website, amdurproductions.com. The sales tax rate in Chicago is 10.25% .

THE AREA

ATM/BANK	There is a Chase Bank inside the Daley Center.
FOOD	Rock N Roll Noodle Company, Frontera Fresco, 312 Chicago, Atwood (kiddy corner from Daley Plaza), Starbucks (located in the lower arcade below the fest) and much more.
GAS STATION	BP: 50 W. Congress Parkway
GROCERY	Bockwinkels: 222 N. Columbus Walgreens: 15 W. Washington Street
HOME DEPOT	1300 S. Clinton Street or 1232 W North Avenue
LOCAL ENTERTAINMENT	If you have time, there is so much to do in Chicago. Walk down beautiful Michigan Avenue, take a boat ride on the Chicago River and Lake Michigan, pick up at the base of the Wrigley Building on Michigan Avenue near Wacker. Go see “The Bean” at Millennium Park on Michigan Ave. Nearby museums include the Art Institute, Museum of Contemporary Art, Field Museum, Shedd Aquarium, and Museum of Science and Industry.
PHARMACY	Walgreens: 15 W. Washington Street
POST OFFICE	355 E Ohio St, Chicago, IL 60611
TARGET	1 S State St, Chicago, IL 60603

Amy’s Tips for the Friday Art Markets at Daley Plaza

1. Have a **second person** with you to assist with set up, working the booth, give you a chance for a break (bathroom, food, etc). Limited booth sitting will be available by Amdur Productions staff.
2. Bring a **shade awning** for behind your tent as most booths have back space. Wear sunscreen from dawn to dusk and reapply.
3. Bring a **good dolly**. If you don’t have one, this would be a great time to get one. My favorite type is the kind that converts to a wheeled cart or a stand up dolly. Put your name on the dolly before you come to the fest as they all look alike.
4. Use a fanny pack for money.
5. Be sure to **drink plenty of water** and stay hydrated.
6. **Enjoy Chicago**: See “The Bean” in Millennium Park, take a Lake Michigan cruise from the base of the Wrigley Building on Michigan Avenue, have a drink in the bar on top of the Hancock Building.
7. Eblast **festival postcards** by pdf to your lists.
8. **Be prepared for inclement weather**.
9. Bring lots of **weights and weigh down your tent**.
10. Lift from the legs.