



FESTIVAL INFORMATION

July 26-27 • 10am-5pm

festival phone (224) 619 4089 office phone (847) 926 4300



THE OVERVIEW

BOOTH NUMBER	Visit amdurproductions.com 30 Days Prior to festival for your Booth Number which will impact your Flight Number/Setup time
GPS COORDINATE ONLY	4999 Old Orchard Center Skokie, Illinois 60077
CHECK-IN	<u>Friday, July 25: 9pm-11pm</u> <u>Saturday, July 26: 5am - 9am</u> Location will be announced one week prior to the festival via email. Artists must check-in in person with a valid government issued ID.
SET-UP	Please see amdurproductions.com for your booth number. If you cannot make the Friday night flight time, you may set up Saturday morning but you MUST be set up before the opening Saturday at 10am. All artists must DOLLY-IN. Show location is in the INTERIOR outdoor court of the center. <u>Friday, July 25:</u> 9pm and on. Artists who wish to set up in this time MUST check-in by 11pm and wear the badges found in their check-in pack to be cleared by security. <u>Saturday, July 26:</u> 5am - 10am. Set up MUST be complete by 10am.
FEST PHONE	(224) 619 4089: To reach our staff from festival setup through take down

THE DIRECTIONS

FROM THE NORTH OR SOUTH	Take Highway 94 and exit at Old Orchard Road. Go East on Old Orchard Road to 2 nd light and turn right (south) on Skokie Blvd. Go to south end of mall, in front of Nordstroms and you are there.
FROM THE WEST	Take 290 to Golf Road and go east on Golf to Skokie Blvd. You are at the festival corner, park and come register.

THE DETAILS

ACCESSIBILITY	Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.
ARTIST BREAK	Same location as check-in. The artist's break room features snacks, restrooms, and

ROOM	a great place to refresh all weekend.
AWARDS	Judging will take place Saturday. Ribbons are distributed Saturday afternoon or Sunday.
BREAK DOWN	At the festival's conclusion on Sunday night at 5pm you may begin to take down your booth. Anyone breaking down before 5pm will not be invited to participate in the festival again. Once your booth is broken down, you will be given an exit pass and allowed to bring your vehicle back to the loading point you used at set-up.
CHECK-IN	Location will be announced one week prior to the festival via email. Artists must check-in in person with a valid government issued ID.
FEST RULES	<ul style="list-style-type: none"> • Artist(s) must be present, no reps in their place • All work must be original. No buy/sell. • All work and booth displays must be in line with juried images • All booths must be safe, overhangs at 7 feet or higher, & MUST BE WEIGHTED DOWN • No more than 2 people working a booth per 10 x 10 • No webbed lawn chairs allowed, in or behind the booth. • No sleeping in tent or in festival area overnight • No cars/trucks allowed in festival area. • No motorized vehicles in festival area • No smoking in the festival area, in or around your booth. • No chairs or sitting in the paved walking lane
PARKING	Free parking, including overnight and oversized vehicle parking will be available. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking permit to it.
PERMIT	The Village of Skokie does not require a permit.
SAFETY & SECURITY	Security will be on-site through out the festival and overnight, patrolling the festival area. However they cannot be everywhere at once. Please use good judgment when securing your tent and belongings for the evening. Amdur Productions does not accept responsibility for your property.
SET-UP	Dates/Times are above. All artists must DOLLY-IN. Please remember to bring a dolly/push cart. Closest entry points will be given to you at check in. Artists will drive to entry point area and off load. Please bring your dolly or wheeled cart. We will provide assistance with our "carry-all" motorized vehicles to those who need and request assistance at check-in. Please remember to bring adequate weights. See "weights" under general information in the beginning of this packet for more info.
TAX RATE	Illinois tax forms are available on our website. The sales tax rate in Skokie is 9% .

THE AREA

ATM/BANK	Four ATM locations within the mall: Professional Building, Arcade, Food Court, and Macy's
FOOD	The following is available within the mall: And full service at: Bagel (great deli basics), California Pizza Kitchen, Chammps, Cheesecake Factory, Johnny Rockets, Macy's, Maggiano's, McCormick and Schmick's, Noodles & Co., Nordstrom Café (outside garden is pretty), Potbelly, and

	Starbucks.
GAS STATION	Old Orchard Shell: 5025 Old Orchard Road BP: 5001 Old Orchard Road
GROCERY	Jewel-Osco – 9449 N. Skokie Blvd (about 2 blocks south of mall)
HOME DEPOT	901 Civic Center Plaza, Niles (at Oakton and Waukegan) 2201 W Oakton, Evanston (at Oakton just east of McCormick)
LOCAL ENTERTAINMENT	Movies on site, 2 theaters: (847) 673-4105 or (847) 674-0072
PHARMACY	Jewel-Osco – 9449 N. Skokie Blvd (about 2 blocks south of mall)
POST OFFICE	9318 N. Skokie Blvd. (about 3 blocks south of mall)
TARGET	6150 E Touhy, Niles (just west of Touhy and Niles Center) 2209 W. Howard, Evanston (just east of Howard and McCormick)
