



FESTIVAL INFORMATION

August 13-14 • 10am-5pm

festival phone
(224) 253-2330

office phone
(847) 926 4300



New Name, New Logo, Same Fest!

Lincolnshire Arts & Eats formally known as Lincolnshire Art Festival will be held August 13-14, 2016.

NEW! Green Ribbon Project

What?

We are pleased to announce an optional program for artists to support an important cause as well as support sales. PADS has been selected as the non-profit for this festival. PADS is a 501(c)3 nonprofit organization dedicated to providing emergency shelter, permanent supportive housing, and comprehensive resources to families with children and individuals experiencing homelessness in Lake County, Illinois. is a charity that is the only national non-profit organization focused on prevention and early detection of breast and ovarian cancer in young women; and has been selected for this festival. Artists may opt in by putting a special ribbon on one of their pieces. When this piece sells, 10% of the selling price goes to the non-profit. Artists simply fill out a form at the end of the show with the price and the 10% contribution and method of payment.

Why?

The public feels good buying this special piece knowing some of the proceeds goes to the cause. You sell the art!

THE OVERVIEW

BOOTH NUMBER

Visit amdurproductions.com about **30 Days Prior** to festival for your **Booth Number** which will impact your **Flight Number/Setup time**

GPS COORDINATE ONLY

100 Village Green Dr.
Lincolnshire, IL 60069

CHECK-IN

Exact location will be announced one week prior via email. Follow on-site signage. Artists must check-in in person with valid government issued ID.
Friday, August 12: 3pm-6pm: Please park **ONLY** in the designated check-in lot just east of the Egg Harbor Restaurant on Old Half Day Rd. **Do not bring your car into the festival area before 3 pm** so that we can be sure all of the public's cars are removed.
Saturday, August 13: 6am-8am

SET-UP

Please see amdurproductions.com for your booth number which may impact your flight time. If you cannot make your designated flight time on Friday, you may set up Saturday morning.
Artists may set up either Friday afternoon or Saturday morning.
Friday, August 12: 3pm Set-up may continue as late as artists like.

Saturday, August 13: 6am-9:30am All artists. Vehicle entry as space allows

HASHTAG

While posting, tweeting, and pinning, don't forget to include **#LincolnshireArtsAndEats** and tag us **@AmdurProductions**

FEST PHONE

(224) 253 2330: To reach our staff from festival setup through take down

THE DIRECTIONS

FROM THE NORTH

Go south on I-94 to Illinois. Go South on I-94 to Route 22 (Half Day Road). Go West on Route 22. Route 22 will fork about 3 miles west of the Toll Road. Take the right fork which is Olde Half Day Road. A large red brick Village Hall is situated at the point of the fork in the road. The art festival will be just ¼ mile ahead on the right.

FROM THE SOUTH

Go North on I-94 (towards Milwaukee) to Route 22 (Half Day Road). Go West on Route 22. Route 22 will fork about 3 miles west of the Toll Road. Take the right fork which is Olde Half Day Road. A large red brick Village Hall is situated at the point of the fork in the road. The art festival will be just ¼ mile ahead on the right.

FROM THE WEST

Go East on I-88 to I-294. Go north on I-294 to I-94. Go Northwest on I-94 to Route 22 (Half Day Road). Go West on Route 22. Route 22 will fork about 3 miles west of the Toll Road. Take the right fork which is Olde Half Day Road. A large red brick Village Hall is situated at the point of the fork in the road. The art festival will be just ¼ mile ahead on the right.

THE DETAILS

ACCESSIBILITY

Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.

ARTIST BREAK ROOM

Same location as check-in. The artist's break room features snacks, restrooms, and a great place to refresh all weekend.

AWARDS

Judging will take place Saturday. Ribbons are distributed Saturday afternoon or Sunday.

BREAK DOWN

At the festival's conclusion on Sunday night at 5pm you may begin to take down your booth. Anyone breaking down before 5pm will not be invited to participate in the festival again. Once your booth is broken down, you will be given an **exit pass** by a circulating staff member. This pass will allow you to bring your vehicle back into the area. Traffic will be one way. Vehicles without an exit pass will not be allowed entry. Artists may choose to dolly out any time after 5pm.

CHECK-IN

Come to the center of the Village Green and signs will direct you. (Exact location will be announced one week prior via email.) Artists must check-in in person with a valid government issued ID.

FEST RULES

- Artist(s) must be present, no reps in their place
 - All work must be original. No buy/sell.
 - All work and booth displays must be in line with juried images
 - All booths must be safe, overhangs at 7 feet or higher, & **MUST BE WEIGHTED DOWN**
 - No more than 2 people working a booth per 10 x 10
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	<ul style="list-style-type: none"> • No webbed lawn chairs allowed, in or behind the booth. • No sleeping in tent or in festival area overnight • No cars/trucks allowed in festival area. • No motorized vehicles in festival area • No smoking in the festival area, in or around your booth. • No chairs or sitting in the paved walking lane
PARKING	<p>FOR CHECK IN ONLY: Park in the check-in lot just east of the Egg Harbor Restaurant, which is on Olde Half Day Rd.</p> <p>FOR FESTIVAL: Free parking, including overnight and oversized vehicles is available at the nearby artists parking area, located across the festival on Milwaukee Avenue at the College of Lake County. Complimentary shuttle runs before, throughout and after the festival for your convenience. Parking permits will be distributed at check-in. If you plan to drop your hitch, please tape a parking permit to it.</p>
PERMIT	The Village of Lincolnshire does not require a permit.
SECURITY	Security will be on-site overnight, patrolling the festival area. However, they cannot be everywhere at once. Please use good judgment when securing your tent and belongings for the evening. Amdur Productions does not accept responsibility for your property.
SAFTEY	<p>When driving into the festival area at load in or load out:</p> <ul style="list-style-type: none"> • Keep your windows down, radio off • Keep flashes on • Drive slowly- watch for children, dogs and people in area
SET-UP	Dates/Times are found above. Artist traffic during set-up will be one way. More info at check in. Please remember to bring adequate weights. See "weights" under general information in the beginning of this packet for more info.
TAX RATE	Illinois tax forms are enclosed in this package. The sales tax rate in Lincolnshire is 7.5% .
WEIGHTS & TENTS	All tents must be weighted properly and be white. We recommend at least 40 lbs per leg. Amdur Productions is unable to provide weights of any type on site. Artists without tent weights will not be allowed to use a tent. Staking is never allowed into a paved street, lot, park, shopping center, or sidewalk.
IN ADDITION	When you sell...Ask the customer if you can take a picture for our collector's wall. Just take a picture with your phone and email it to Jill@AmdurProductions.com with your name and their name. It's that easy!

THE AREA

ATM/BANK	Bank of America – 195 Milwaukee Avenue, Lincolnshire, IL
FOOD	<p>Multiple restaurants exist in the festival footprint, including Egg Harbor (open just for breakfast and lunch till 2 pm), Einstein Bros. Bagels (great bagels, coffee and try the Bistro Salad), and Subway.</p> <p>Check the packet you receive at check in for a complete list of local restaurants and any special artist lunch order forms.</p> <p>Other Lincolnshire Area Restaurants include Cheesecake Factory (on Aptikisic just west of Milwaukee, south of the festival), Flemings (high-end steakhouse-</p>

	near corner of Milwaukee and Aptikisic on west side), McDonald's (just south of Olde Half Day Road on Milwaukee, west side of street), Potbelly Sandwich Works (a bit further south on Milwaukee, at the City Park Center, west side)
GAS STATION	BP – 490 Milwaukee Ave., Lincolnshire Mobil – 860 S. Milwaukee Ave., Vernon Hills
GROCERY	Jewel Osco: 79 McHenry Road, Buffalo Grove, IL
HOME DEPOT	493 N. Milwaukee Ave. Vernon Hills (847) 549-0111
PHARMACY	Walgreens – 225 Milwaukee Ave, Lincolnshire (847) 913-1627
POST OFFICE	US Post Office – 125 Schelter Rd, Lincolnshire (847) 634-3260 UPS Store – 318 West Half Day Rd, Buffalo Grove (847) 913-0335
TARGET, etc.	Sam's Club – 335 N Milwaukee Ave. Vernon Hills (847) 955-9260 Super Target – 313 E Townline Rd. Vernon Hills (847) 680-0390

Amy's Top Ten Tips for the Lincolnshire Arts & Eats in Lincolnshire

1. Have a **second person** with you to assist with set up, working the booth, give you a chance for a break (bathroom, food, etc). Limited booth sitting will be available by Amdur Productions staff.
2. Bring a **shade awning** for behind your tent as most booths have back space. Wear sunscreen from dawn to dusk and reapply.
3. Bring a **good dolly**. If you don't have one, this would be a great time to get one. My favorite type is the kind that converts to a wheeled cart or a stand up dolly. Put your name on the dolly before you come to the fest as they all look alike.
4. Load in is by flights. **Come at your flight time and pace yourself**. No rushing required.
5. At the fest, water will be available in the Artist Break Room/Festival Office. Be sure to **drink plenty of water** and stay hydrated.
6. **Enjoy Highland Park**: Visit Ravinia.org for concerts, shows, festivals, and family fun. Try the nearby Marriot Lincolnshire Theater for Theater in the round.
7. Send out **festival postcards** by US mail, or eblast the pdf to your lists.
8. **Be prepared for inclement weather**.
9. Bring lots of **weights and weigh down your tent** or stake down WHEN YOU SET UP YOUR TENT.
10. Lift from the knees.