

# Fine Art Festival

OAKBROOK CENTER

## FESTIVAL INFORMATION

Saturday, September 1 • 10am-6pm

Sunday, September 2 • 11am-6pm

festival phone  
(224) 253-2330

office phone  
(847) 926 4300



## THE OVERVIEW

<b>BOOTH NUMBER</b>	Visit <a href="http://amdurproductions.com">amdurproductions.com</a> prior to festival for your <b>Booth Number</b> which may impact your <b>Flight Number/Setup time</b>
<b>GPS COORDINATE ONLY</b>	100 Oakbrook Center Oak Brook, Illinois 60523
<b>CHECK- IN/SET-UP</b>	<p><b>Please see <a href="http://amdurproductions.com">amdurproductions.com</a> for your booth number. If you cannot make the Friday night flight time, you may set up Saturday morning but you <b>MUST</b> be set up before the opening Saturday at 9am.</b></p> <p><i>All artists must DOLLY-IN.</i> Show location is in the INTERIOR outdoor courts of the center.</p> <p><u>Friday, August 31:</u> 9pm-10:30Pm. Artists who wish to set up in this time <b>MUST</b> check-in by 10:30pm and wear the badges found in their check-in pack to be cleared by security.</p> <p><u>Saturday, September 1:</u> 6am - 9am. Set up <b>MUST</b> be complete by 10am.</p>
<b>HASHTAG</b>	While posting, tweeting, and pinning, include <b>#FineArtFestivalOakBrook</b> and tag us <b>@AmdurProductions</b>
<b>FEST PHONE</b>	<b>(224) 253 2330</b> To reach our staff from festival setup through take down

## THE DETAILS

<b>ACCESSIBILITY</b>	Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.
<b>ARTIST BREAK ROOM</b>	Same location as check-in. The artist's break room features snacks, restrooms, and a great place to refresh all weekend.
<b>BREAK DOWN</b>	At the festival's conclusion on Sunday night at 6pm you may begin to take down your booth. Anyone breaking down before 6pm will not be invited to participate in the festival again. Once your booth is broken down, you will be given an <b>exit pass</b> and allowed to bring your vehicle back to the loading point you used at set-up.
<b>FEST RULES</b>	<ul style="list-style-type: none"><li>• Artist(s) must be present, no reps in their place</li><li>• <b>All work must be original. No buy/sell.</b></li><li>• All work and booth displays must be in line with juried images</li><li>• All booths must be safe, overhangs at 7 feet or higher, &amp; <b>MUST BE WEIGHTED DOWN</b></li><li>• No more than 2 people working a booth per 10 x 10</li><li>• No webbed lawn chairs allowed, in or behind the booth.</li></ul>

	<ul style="list-style-type: none"> <li>• No sleeping in tent or in festival area overnight</li> <li>• No cars/trucks allowed in festival area.</li> <li>• No motorized vehicles in festival area</li> <li>• No smoking in the festival area, in or around your booth.</li> <li>• No chairs or sitting in the paved walking lane</li> <li>• All booths must be white only</li> <li>• No exterior signage or flags allowed</li> </ul>
<b>PARKING</b>	Free parking, including overnight and oversized vehicle parking will be available. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking permit to it.
<b>SECURITY</b>	Security will be on-site through out the festival and overnight, patrolling the festival area. However they cannot be everywhere at once. Please use good judgment when securing your tent and belongings for the evening. Amdur Productions does not accept responsibility for your property.
<b>TAX RATE</b>	Illinois tax forms are available on our website. The sales tax rate in Oak Brook is <b>7.75%</b> .
<b>WEIGHTS &amp; TENTS</b>	<b>All tents must be weighted properly and be white. You will need 40lbs per leg. NO CINDER BLOCKS ARE ALLOWED. NO WATER JUGS ARE ALLOWED!</b> Amdur Productions is unable to provide weights of any type on site. Artists without tent weights will not be allowed to use a tent.

## The Green Ribbon Project

<b>What?</b>	The Fine Art Festival will feature an <u>optional program</u> for artists to support sales and also support an important cause. Artists may opt in by putting 1 or more special ribbon(s) on their art. When this piece sells, 10% of the selling price goes to the non-profit. Artists simply fill out a form at the end of the show with the price and write a check directly to the non-profit.
<b>Why?</b>	The public feels good buying this special piece knowing some of the proceeds goes to the cause. You sell the art!

## THE AREA

<b>ATM/BANK</b>	Four ATM locations within the mall: Professional Building, Arcade, Food Court, and Macy's.
<b>FOOD</b>	The following is available within the mall: Auntie Anne's, California Pizza Kitchen, Cheesecake Factory, Maggiano's Little Italy, Old Town Pour House (over 90 beers on tap!), Red Robin, Starbucks, Stir Crazy, Subway, and much more!
<b>GAS STATION</b>	<b>Thorntons:</b> 250 E Roosevelt Rd, Villa Park, IL 60181 <b>BP:</b> 11201 W Cermak Rd, Westchester, IL 60154
<b>GROCERY</b>	<b>Costco</b> 1901 W 22nd St, Oak Brook, IL 60523 <b>Jewel-Osco</b> 944 S York Rd, Elmhurst, IL 60126
<b>HOME DEPOT</b>	<b>The Home Depot - Oakbrook Terrace</b> 17W734 22nd St, Oakbrook Terrace, IL 60181
<b>LOCAL ENTERTAINMENT</b>	<b>AMC Oakbrook Center 4</b> Oakbrook Center, 300 Oakbrook Center
<b>PHARMACY</b>	<b>Walgreens</b>

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200 E Roosevelt Rd, Villa Park, IL 60181

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**POST OFFICE**

**US Post Office**

1314 Kensington Rd, Oak Brook, IL 60523

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## **Amy's Top Ten Tips for the Fine Art Festival in Oakbrook**

1. Have a **second person** with you to assist with set up, working the booth, give you a chance for a break (bathroom, food, etc). Limited booth sitting will be available by Amdur Productions staff.
2. Bring a **shade awning** for behind your tent as most booths have back space. Wear sunscreen from dawn to dusk and reapply.
3. Bring a **good dolly**. If you don't have one, this would be a great time to get one. My favorite type is the kind that converts to a wheeled cart or a stand up dolly. Put your name on the dolly before you come to the fest as they all look alike.
4. Load in is by flights. **Come at your flight time and pace yourself**. No rushing required.
5. At the fest, water will be available in the Artist Break Room/Festival Office. Be sure to **drink plenty of water** and stay hydrated.
6. **Enjoy Oak Brook**: Visit Oakbrook's Drury Lane Theater for a play. 630-530-0111.
7. Eblast **festival postcards** by pdf to your lists.
8. **Be prepared for inclement weather**.
9. Bring lots of **weights and weigh down your tent**.
10. Lift from the legs. Avoid injury.