



## FESTIVAL INFORMATION

Saturday, May 26 • 10am - 5pm

Sunday, May 27 • 10am - 5pm

Memorial Day Weekend

festival phone  
(224) 253-2330

office phone  
(847) 926 4300



## THE OVERVIEW

<b>BOOTH NUMBER</b>	Visit <a href="http://amdurproductions.com">amdurproductions.com</a> <b>prior</b> to festival for your <b>Booth Number</b> which may impact your <b>Flight Number/Setup time</b>
<b>GPS COORDINATE ONLY</b>	123 S Hough St Barrington, IL 60010
<b>CHECK-IN</b>	<u>Friday, May 25: 5:30pm-9pm</u> and <u>Saturday, May 26: 6am-8am</u> On the corner of Lake and Cook. Artists must check-in in person with a valid government issued ID. Streets will be barricaded and closed at 3:00 pm on Friday. <b>Do not bring your car into the festival area before 5:30pm Friday</b> so that we can be sure all of the public's cars are removed.
<b>SET-UP</b>	<b>Please see <a href="http://amdurproductions.com">amdurproductions.com</a> for your flight. If you cannot make your designated flight time on Friday, you may set up Saturday morning.</b> <b><u>Check-In and Load-In Friday, May 25</u></b> Flight One: 5:30pm-7pm, Booths 48-65, 115.5-138, 141, 141.5 Drop and Drive. Set-up may continue as long as you need. Flight Two: 7:30pm, Booths 15-37, 66-72, 86-111, 139, 140 Check-In will close at 9pm. Set-up may continue as long as you need. <b><u>Saturday, May 26</u></b> 6am-8am, All Artists. Vehicle entry as allowed.
<b>HASHTAG</b>	While posting, tweeting, and pinning, include <b>#BarringtonArtFestival</b> and tag us <b>@AmdurProductions</b>
<b>FEST PHONE</b>	<b>(224) 253 2330:</b> To reach our staff from festival setup through take down

## THE DETAILS

<b>ACCESSIBILITY</b>	Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.
<b>ARTIST BREAK ROOM / FEST OFFICE</b>	Carter Financial (222 S. Cook Street) The artist's break room features coffee, water, snacks, and a great place to refresh all weekend.
<b>AWARDS/ ARTIST PARTY</b>	Judging will take place Saturday. Ribbons are distributed Saturday night immediately following the festival. at the Artist's Party at McGonigal's Pub at

	the North end of the festival.
<b>BREAK DOWN</b>	At the festival's conclusion on Sunday night at 5pm you may begin to take down your booth. Anyone breaking down before 5pm will not be invited to participate in the festival again. Once your booth is broken down, you will be given an exit pass by a circulating staff member. This pass will allow you to bring your vehicle back into the area. Traffic will be one way. Vehicles without an exit pass will not be allowed entry. Artists may choose to dolly out after 5pm.
<b>FEST RULES</b>	<ul style="list-style-type: none"> <li>• Artist(s) must be present, no reps in their place</li> <li>• <b>All work must be original. No buy/sell.</b></li> <li>• All work and booth displays must be in line with juried images</li> <li>• All booths must be safe, overhangs at 7 feet or higher, &amp; <b>MUST BE WEIGHTED DOWN</b></li> <li>• No more than 2 people working a booth per 10 x 10</li> <li>• No webbed lawn chairs allowed, in or behind the booth.</li> <li>• No sleeping in tent or in festival area overnight</li> <li>• No cars/trucks allowed in festival area.</li> <li>• No motorized vehicles in festival area</li> <li>• No smoking in the festival area, in or around your booth</li> <li>• No chairs or sitting in the paved walking lane</li> </ul>
<b>PARKING</b>	Free parking, including overnight and oversized vehicle parking will be available. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking permit to it.
<b>SECURITY</b>	Security will be on-site overnight, patrolling the festival area. However, they cannot be everywhere at once. Please use good judgment when securing your tent and belongings for the evening. Amdur Productions does not accept responsibility for your property.
<b>SAFETY</b>	<p>When driving into the festival area at load in or load out:</p> <ul style="list-style-type: none"> <li>• Keep your windows down, radio off</li> <li>• Keep flashers on</li> <li>• Drive slowly- watch for children, dogs and people in area</li> </ul>
<b>SET-UP</b>	Artist traffic during set-up will be one way. More info at check in. Your flight will be identified with your booth number about one month before the festival on our web site. <b>Please remember to bring adequate weights.</b> See "weights" under the General Information Packet at the top of the General Exhibiting Artist Info page on our web site.
<b>TAX RATE</b>	Illinois tax forms can be found on our website. The sales tax rate in Barrington is 7%.
<b>WEIGHTS</b>	<b>All tents must be weighted properly and be white. You will need 40lbs per leg. NO CINDER BLOCKS ARE ALLOWED. NO WATER JUGS ARE ALLOWED! Amdur Productions is unable to provide weights of any type on site. Artists without tent weights will not be allowed to use a tent.</b>

## The Green Ribbon Project

### What?

The Barrington Art Festival will feature an optional program for artists to support sales and also support an important cause. Artists may opt in by putting 1 or more

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special ribbon(s) on their art. When this piece sells, 10% of the selling price goes to the non-profit. Artists simply fill out a form at the end of the show with the price and contribution and write a check to the non-profit.

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## THE AREA

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<b>ATM/BANK</b>	Barrington Bank and Trust – 201 S Hough St. Harris Bank – 201 S Grove Ave Harris Bank – 325 N Hough St Bank of America – 550 N Hough St Chase Bank – 136 W Northwest Hwy Northern Trust Bank – 770 W Northwest Hwy
<b>FOOD</b>	Multiple restaurants exist in the festival area, including Egg Harbor (open until 2pm), Einstein Bagel, Starbucks, Francescas, and McGonigals Pub. Check the packet you receive at check in for any special artist lunch order forms.
<b>GAS STATION</b>	Barrington Shell – 106 N Northwest Highway BP – 205 N. Northwest Highway
<b>GROCERY</b>	Jewel-Osco Food and Pharmacy - 150 W Main St., 847-381-4525
<b>HOME DEPOT</b>	670 S Rand Road, Lake Zurich, IL 60047; (847)726-0707 825 E Dundee Rd, Palatine, IL 60074 ; (847)705-6801
<b>PHARMACY</b>	CVS – 101 S Northwest Hwy, 847-381-4105 Walgreens – 189 W Northwest Hwy, 847-381-0689 Jewel-Osco Food and Pharmacy - 150 W Main St., 847-381-4525
<b>POST OFFICE</b>	Post Office - 106 Barrington Commons Ct, 847-381-7206 Staples – 500 N Hough St, 847-277-0324 UPS Store – 117 S Cook St, 847-304-1911
<b>TARGET</b>	555 S. Rand Rd., Lake Zurich, IL 60047, 847-726-1174

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## Amy's Top Ten Tips for the Barrington Art Festival in Barrington

1. Have a **second person** with you to assist with set up, working the booth, give you a chance for a break (bathroom, food, etc). Limited booth sitting will be available by Amdur Productions staff.
2. Bring a **shade awning** for behind your tent as most booths have back space. Wear sunscreen from dawn to dusk and reapply.
3. Bring a **good dolly**. If you don't have one, this would be a great time to get one. My favorite type is the kind that converts to a wheeled cart or a stand up dolly. Put your name on the dolly before you come to the fest as they all look alike.
4. **Come at your flight time and pace yourself**. No rushing required.
5. At the fest, water will be available in the Artist Break Room/Festival Office. Be sure to **drink plenty of water** and stay hydrated.
6. **Enjoy Chicago**: See "The Bean" in Millennium Park, take a Lake Michigan cruise from the base of the Wrigley Building on Michigan Avenue, have a drink in the bar on top of the Hancock Building.
7. Send out **festival postcards** by pdf to your lists.
8. **Be prepared for inclement**.
9. Bring lots of **weights and weigh down your tent** or stake down WHEN YOU SET UP YOUR TENT.
10. Lift from the legs. Avoid injury.