

Festival of Fine Arts



THE ART CENTER
HIGHLAND PARK

FESTIVAL INFORMATION

Saturday/Sunday
June 23-24
10am-5pm

festival phone
(224) 253-2330

office phone
(847) 926 4300



THE OVERVIEW

BOOTH NUMBER	Visit amdurproductions.com prior to festival for your Booth Number which may impact your Flight Number/Setup time
GPS COORDINATE ONLY	1957 Sheridan Road, Highland Park, Illinois 60035
CHECK-IN	Check-in will be located in The Art Center at 1957 Sheridan Road. Artists must check-in in person with valid government issued ID. Friday, June 22: 5:30p-8:00p Saturday, June 23: 6a-8a
SET-UP	Please see amdurproductions.com for your booth number. Friday, June 22 Flight 1: 5:30pm-6:30pm: EVEN Numbered Booths 1-41 and all booths 42-77 (Drop and Drive) Flight 2: 7:00pm: ODD Numbered Booths 1-41 and all booths 78-116 Saturday, June 23 All Artists, vehicle entry as allows. You may have to dolly to your space.
HASHTAG	While posting, tweeting, and pinning, include #FestivalOfFineArtHP and tag us @AmdurProductions
FEST PHONE	(224) 253 2330: To reach our staff from festival setup through take down

THE DETAILS

ACCESSIBILITY	Every effort is made to make our festivals open access events for artists and the public. If you have special needs, please call the office, 847-926-4300, prior to the festival or notify any on-site staff.
ARTIST BREAK ROOM/ FEST OFFICE	Same location as check-in, the Art Center of Highland Park. The artist's break room features snacks, restrooms, and a great place to refresh all weekend.
ARTIST PARTY	Mix & Mingle Saturday after the festival for drinks and more in The Art Center Main Gallery.
AWARDS	Judging will take place Saturday.
BREAK DOWN	At the festival's conclusion on Sunday night at 5pm you may begin to take down your booth. Anyone breaking down before 5pm will not be invited to participate in the festival again. Once your booth is broken down, you will be given an exit pass by a circulating staff member. This pass will allow you to bring your vehicle back into the area. Traffic will be one way. Vehicles without an exit pass will not be allowed entry. Artists may choose to dolly out after 5pm.

FEST RULES	<ul style="list-style-type: none"> • Only outdoor rated extension cords allowed • Artist(s) must be present, no reps in their place • All work must be original. No buy/sell. • All work and booth displays must be in line with juried images • All booths must be safe, overhangs at 7 feet or higher, & MUST BE WEIGHTED DOWN • No more than 2 people working a booth per 10 x 10 • No webbed lawn chairs allowed, in or behind the booth. • No sleeping in tent or in festival area overnight • No cars/trucks allowed in festival area. • No motorized vehicles in festival area • No smoking in the festival area, in or around your booth. • No chairs or sitting in the paved walking lane • Back storage must be tidy and extend no more than 4' from the booth.
PARKING	Free parking, including overnight and oversized vehicle parking will be available all weekend. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking pass to it.
PERMIT	The City of Highland Park requires a permit per 10x10. Artists should have returned the permit payment with their registration forms.
SECURITY	Security will be on-site overnight, patrolling the festival area. However, they cannot be everywhere at once. Please use good judgment when securing your tent and belongings for the evening. Amdur Productions does not accept responsibility for your property.
SAFTEY	<p>When driving into the festival area at load in or load out:</p> <ul style="list-style-type: none"> • Keep your windows down, radio off • Keep flashers on • Drive slowly- watch for children, dogs and people in area
TAX RATE	Illinois tax forms are available on our website, amdurproductions.com. The sales tax rate in Highland Park is 8% .
WEIGHTS & TENTS	All tents must be weighted properly and be white. You will need 40lbs per leg. NO CINDER BLOCKS ARE ALLOWED. NO WATER JUGS ARE ALLOWED! Amdur Productions is unable to provide weights of any type on site. Artists without tent weights will not be allowed to use a tent. All weights must be removed at the end of the festival.

The Green Ribbon Project

What?	The Festival of Fine Art will feature an <u>optional program</u> for artists to support sales and also support The Art Center. Artists may opt in by putting 1 or more special ribbon(s) on their art. When this piece sells, 10% of the selling price goes to the non-profit. Artists simply fill out a form at the end of the show with the price and write a check directly to The Art Center.
Why?	The public feels good buying this special piece knowing some of the proceeds goes to the cause. You sell the art!

THE AREA

ATM/BANK	Bank of America – 1921 St. Johns Ave. Chase Bank – 513 Central Ave.
FOOD	Multiple restaurants exist in the festival footprint, including, Yummy Bowl, Nortons, Sushi Kushi 2, Tamales, Café Central and Real Urban BBQ.
GAS STATION	BP – three blocks west on Central Ave.
GROCERY	Sunset Foods – three blocks west at Central Ave and Green Bay Rd.
HOME DEPOT	Home Depot – 655 Lake Cook Rd. (847) 564-8601 Ace Mutual Hardware – Corner of Olde Half Day Road and Milwaukee
LOCAL THINGS TO DO	<u>Hidden Creek Aqua Park</u> : On Central Avenue, blocks from the festival. Pool, with multiple slides, locker rooms, showers , etc. Friday & Saturday 9AM – 8PM, Sunday 10AM-7PM. <u>Highland Park Country Club</u> - Work out; great showers; huge pool! More information is available by calling 847-433-9015. <u>Golf</u> : Sunset Valley Golf Course and the Highland Park Country Club, both 18 holes, are two minutes from the festival. These are wonderful public courses and greens fees are reasonable. <u>Ravinia</u> : This world-renowned music festival is located in Highland Park, 10 minutes from the festival. Tickets are available by calling 847-266-5100. Park opens at 10:00AM. Friday - Jill Scott 8p Saturday - Roger Daltrey, The Who 8p
PHARMACY	Walgreens on Elm and Second St.
POST OFFICE	Four blocks west on Central.
TARGET	2099 Skokie Valley Rd (847) 266-8022

Amy's Top Ten Tips for The Art Center Festival of Fine Arts in Highland Park

1. Have a **second person** with you to assist with set up, working the booth, give you a chance for a break (bathroom, food, etc). Limited booth sitting will be available by Amdur Productions staff.
2. Bring a **shade awning** for behind your tent as most booths have back space. Wear sunscreen from dawn to dusk and reapply.
3. Bring a **good dolly**. If you don't have one, this would be a great time to get one. My favorite type is the kind that converts to a wheeled cart or a stand up dolly. Put your name on the dolly before you come to the fest as they all look alike.
4. **Come at your flight time and pace yourself**. No rushing required.
5. At the fest, water will be available in the Artist Break Room/Festival Office. Be sure to **drink plenty of water** and stay hydrated.
6. **Enjoy Highland Park**: Visit the Ravinia.org for concerts, shows, festivals, and family fun.
7. Eblast **festival postcards** by pdf to your lists.
8. **Be prepared for inclement weather**.
9. Bring lots of **weights and weigh down your tent**.
10. Lift from the legs. Avoid injury.