

ALL DETAILS BELOW SUBJECT TO CHANGE. WE WILL EMAIL YOU 30 DAYS PRIOR WITH UPDATED INFORMATION.



Hello MADE Makers,

We are excited to have you exhibit your art at **MADE Holiday Pop Up**, December 13, 2020!

### Here's What You Need to Know

**Electricity & Lights:** Some spaces will have electricity. Artists need to bring lights and extension cords to utilize the electricity.

### **Storage**

Storage must be tidy and be contained within your exhibit space OR in the shared artist storage room on site.

### **How to get there**

Approximate address is 401 N Morgan St, Chicago, IL 60642.

### **Booth Number**

Click here to find your booth number (Booth numbers will be available 30 days prior to the show). We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

### **Festival Map**

Attached here.

**Check-In Info: Please check-in before dollying to your space. Bring your own wheeled cart if your work or boxes are heavy.**

**Sunday, December 13: DOLLY IN ONLY**

**Flight One: 8am-8:45am: 70-109 and 50.** Set up may continue. All makers need to be ready by 10:30am for open at 11am.

**Flight Two: 9am-10am: 30-48, 51-69.** Set up may continue. All makers need to be ready by 10:30am for open at 11am.

### Parking

There is city street parking. The closest lot is approximately one block south at 1029 W Carroll Ave, Chicago, IL 60607. Please check the parking signs on each street and garages for prices and procedures.

### Promote, Promote, Promote!

Pre-promotion is **EVERYTHING!** Attached to this email are many digital files promoting MADE Holiday Pop Up December 13. You can use these files in your email emails and social media platforms inviting your friends, family, and clients to **MADE Holiday Pop Up December 13!**

### Facebook & Instagram

Join the event on Amdur Productions' Facebook page!

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post: #MADE #MADEHolidayPopUp #amdurproductions #MADEchicago #handmadegifts #morganmfg #handmadeart #holidaygifts #chicagoart #chicagohandmade #chicagoartfestival #handmade

Type these into your post to tag us and the event: @Amdur Productions @MADE Handmade Art Market

\*\*Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.\*\* If you need assistance with this, just call or email me and I'll help!

### Questions?

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in or during the show, call our festival phone at [224-253-2330](tel:224-253-2330).

See you soon!