

DETAILS SUBJECT TO CHANGE. WE WILL EMAIL ANY CHANGES TO ARTISTS.



Hello Burr Ridge Art Fair Artists,

We are excited to have you exhibit your art at the Burr Ridge Art Fair, June 19-20, 2021! Show hours are Saturday from 10AM to 5PM and Sunday from 11AM to 5PM.

Here's What You Need to Know

Are You Demonstrating On Site?

Let us know so we can talk about it in our community outreach!

Storage

Back storage must be tidy and extend no more than 3' from the booth, where space is available.

Tent Weights

Every tent will need to have AT LEAST 40 pounds per tent leg and strong straps or rope to attach the weights to the tent. No cinder blocks or water jugs allowed as weights. Weight inspections will occur before the festival opens and throughout the festival to keep everyone safe. Any artist that does not comply with these rules will be required to fix it before the festival opens.

Corner and Double Space Requirements

An artist with a corner must either have the corner wall open or use the outside wall to display art. Double spaces must be occupied by two 10x10 tents OR one 10x20 tent.

Awnings

Awnings are allowed in all booth locations.

How to Get There

Go to 880 Village Center Dr, Burr Ridge, IL 60527 and look for our yellow check in signs and our lime green Amdur Productions shirts!

Booth Number

Click here to find your booth number [\(Booth numbers will be available 30 days prior to the show\).](#) We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

Festival Map

Attached to this email. Also found on the Artist Information page on our website.

Load-in and Parking Map

Attached here.

Check-in/Load-in Times

All artists are welcome to check-in and load-in at the times below.

Load-In Saturday, June 19

Check-In will be open from 6AM to 8AM. Artists who wish to set up in this time MUST check-in by 8AM. Artists may continue to set up after 8am. Cars must be cleared of the streets by 9AM on Saturday. Set up MUST be complete by 10am.

How Load In Works

Every artist will:

Check-in and get credentials, parking OUTSIDE of the festival footprint.

Drive in slowly with your windows down and your hazards on

Pull up to their space location

Unload everything in their space

Park their vehicle in the designated artist parking

Return to their booth space and set up

All artists should not set up their booth until their car has left the festival grounds.

Parking

Free parking, including overnight and oversized vehicle parking will be available. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking permit to it. Artists MUST display their festival parking permits given at check in.

Promote, Promote, Promote!

Pre-promotion is EVERYTHING! Attached to this email is a digital file of the festival poster for your emails blasts. Email this poster to your client list and invite them to the Burr Ridge Art Fair! There is plenty of free parking for all your clients!

Facebook

Join the event on Facebook!

<https://www.facebook.com/events/3991682934226516>

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post: #BurrRidgeArtFair #AmdurProductions #BurrRidgeVillageCenter

Type these into your post to tag us and the event: @Amdur Productions @ Burr Ridge Art Fair @Burr Ridge Village Center **Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.** If you need assistance with this, just call or email me and I'll help!

Questions?

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in, call our festival phone at 847-962-0190.

See you soon!