

**DETAILS SUBJECT TO CHANGE. WE WILL EMAIL ANY CHANGES TO ARTISTS.**

# WHEATON



## ART WALK

Hello Wheaton Art Walk Artist,

We are excited to have you exhibit your art at the Wheaton Art Walk, Saturday, June 12 and Sunday, June 13, 2021! Show hours are 10AM to 5PM on Saturday and Sunday.

### **Here's What You Need to Know**

#### **Are You Demonstrating On Site?**

Let us know so we can talk about it in our community outreach!

#### **Storage**

Back storage must be tidy and extend no more than 3' from the booth, where space is available.

#### **Tent Weights**

Every tent will need to have AT LEAST 40 pounds per tent leg and strong straps or rope to attach the weights to the tent. No cinder blocks or water jugs allowed as weights. Weight inspections will occur before the festival opens and throughout the festival to keep everyone safe. Any artist that does not comply with these rules will be required to fix it before the festival opens.

#### **Corner and Double Space Requirements**

An artist with a corner must either have the corner wall open or use the outside wall to display art. Double spaces must be occupied by two 10x10 tents OR one 10x20 tent.

#### **Awnings**

TBD

#### **How to Get There**

Go to 295 Karlskoga Avenue, Wheaton, IL 60187 and look for us in our lime green Amdur Productions shirts! We will be loading in from the west end of Karlskoga and driving east then either north or south, depending on booth location.

#### **Booth Number**

[Click here to find your booth number](#) (Booth numbers will be available 30 days prior to the show). We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

#### **Festival Map**

Attached to this email.

## **Load-in Map**

Attached please find the staging, load-in, and parking map.

## **Check-In and Load-In Friday Evening, June 11**

### **Set Up: Friday, June 11**

7pm - 8pm: Booths 1-20, 23-69, Vehicle entry as allowed. Check-In will close at 8pm.

8:30pm - 9:30pm: Booths 20.5-22, 74-85 Vehicle entry as allowed. Check-In will close at

9:30pm. **NO SET UP FROM 10PM FRIDAY TO 7AM ON SATURDAY MORNING.**

### **Set Up: Saturday, June 12**

7am-8am: All Artists. Vehicle entry as allowed. Check-In will close at 8am. Cars must be off the venue by 9am. **Set-up must be completed by opening at 9:30am. If you need an earlier set up time, please let us know and we will try to make it happen.**

## **How Load In Works**

Every artist will:

Check-in and get credentials, parking OUTSIDE of the festival footprint.

Drive in slowly with your windows down and your hazards on

Pull up next to their booth space

Unload all of their items to their space

Park their vehicle

Come back to their space and set-up their booth

**\*\*Please do not set up your booth until your car is parked in the Artist Parking\*\***

## **Parking**

All parking, including day and overnight, will be available in the parking lot behind City Hall. Approximate address is 303 W Wesley St, Wheaton, IL 60187. Maps and parking permits will be distributed at check-in. If you plan to drop your hitch, please duct tape a parking permit to it.

## **Promote, Promote, Promote!**

Pre-promotion is EVERYTHING! Attached is the promotional poster.

Email this poster to your client list and invite them to Wheaton Art Walk!

## **Facebook**

Join the event on Amdur Productions' Facebook page!

<https://www.facebook.com/events/365196441350240>

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post: #WheatonArtWalk #AmdurProductions

Type these into your post to tag us and the event: @Amdur Productions @Wheaton Art Walk **\*\*Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.\*\***

If you need assistance with this, just call or email me and I'll help!

## **Questions?**

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in, call our festival phone at 224-253-0307.

See you soon!