

DETAILS SUBJECT TO CHANGE. WE WILL EMAIL ANY CHANGES TO ARTISTS.



Hello Gold Coast Art Fair Artist,

We are excited to have you exhibit your art at the Gold Coast Art Fair, Saturday, June 17 & Sunday, June 18, 2023! Show hours are 10AM to 5PM on Saturday and Sunday.

Here's What You Need to Know

Limited Free Tickets for Top Clients

We have a limited number of free tickets available for your customers! Tell your customers to type in the code **GoldCoastFreeForFriends** on Eventbrite to get their free tickets to the Gold Coast Art Fair. Here's the link to get the tickets:

<https://www.eventbrite.com/e/gold-coast-art-fair-tickets-615973231517?aff=ebdsoporgprofile>

Are You Demonstrating On Site?

Let us know so we can talk about it in our festival advertising!

Storage

Back storage must be tidy.

ProPanel Renters

Artists renting our propanels are responsible for their own hanging equipment. Here's a great resource for ways to hang your artwork:

<https://www.propanels.com/product-category/hanging-systems/>

Tent Weights

Every tent will need to have AT LEAST 50 pounds per tent leg and strong straps or rope to attach the weights to the tent. No cinder blocks or water jugs allowed as weights.

Weight inspections will occur before the festival opens and throughout the festival to keep everyone safe. Any artist who does not comply with these rules will be required to

fix it before the festival opens.

Corner and Double Space Requirements

An artist with a corner must either have the corner wall open or use the outside wall to display art. Double spaces must be occupied by two 10x10 tents OR one 10x20 tent.

Awnings

Awnings are allowed in all booth locations.

Booth Space

Some spaces are on concrete and some booths are on grass. Please be prepared for either!

How to Get There

Check-in will be in a tent on Jackson, just east of Columbus in downtown Chicago. The approximate address to use in your GPS is 301 E Jackson Drive, Chicago, Illinois 60603.

Booth Number

[Click here to find your booth number](#). We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

Festival Map

Attached to this email

Check-in and Load-In Friday, June 16, 2023

Flight One: 11:30am - 12:45pm ALL ODD NUMBERS

Flight Two: 1:30pm - 3:00pm ALL EVEN NUMBERS

****NO cars in curb lanes Friday from 4pm-6pm during rush hour per Chicago police.****

Flight Three: 6:00pm - 7:00pm ALL ARTISTS

Check in will close at 7pm on Friday. Set up may continue until 11pm on Friday. ****NO ONE** is allowed in the festival area/park between 11pm and 6am, per Chicago Park District ordinance. Anyone in the park during these hours may be subject to a City fine******

Check-In and Load-In Saturday, June 17, 2023

6am-8am: All Artists. Check in will close at 8am. Set-up must be completed by 9:30am

How Load In Works

THIS IS A DOLLY-IN SHOW

Every artist will:

Check-in and get the loading zone pass

To make room for all artists, the loading pass will expire after an hour or when the artist is done unloading

Pull up next to the curb or on the curb

Unload all of their items to their space in one hour

Park their vehicle

Come back to their space and set-up their booth

****Please do not set up your booth until your car is out of the loading lane****

Park Rules

NO VEHICLES ARE ALLOWED ON SITE. Bring your DOLLY or WHEELED CART. Artists will be given a "loading zone pass" at check-in coded according to your flight and this MUST be displayed at all times while your vehicle is in the loading zone or your vehicle may be towed. All booths are adjacent to paved walks. If you cannot make your designated flight time on Friday, you may set up Friday evening or Saturday morning.

****NO ONE** is allowed in the festival area/park between 11pm and 6am, per Chicago Park District ordinance. Anyone in the park during these hours may be subject to a City fine******

Parking

Vehicles and Trailers 6' 8" and under:

Park close at the Millennium Parking Garage!

Get 10% off Extended Stay Parking at the Millennium Parking Garage!

You can purchase parking ahead of time through this link:

<https://millenniumgarages.com/rates/extendedstayparking/>. Enter the promo code GOLDART at check-out. Extended Stay Parking includes in/out access. (In/Out Access not available with one-day parking.)

Artists can also choose 1 day parking through this link:

<https://millenniumgarages.com/goldcoastartfair-2/>

In/Out Access not available with one-day parking.

Oversized vehicles: There is nearby street parking on the westside of Columbus Street that is metered parking. Here are some lots that do not have height restrictions.

- 231 S Wabash
- 328 S Wabash
- 434 S Wabash Ave
- 800 S Wells St.

Please contact the lots for further information.

RV's: The closest lot we know of is near the McCormick Place at their Marshaling Yard. Here's more information: <https://mccormick.parkingguide.com/rv-parking/>

Promote, Promote, Promote!

Pre-promotion is EVERYTHING! Attached is the promotional poster.

Email this poster to your client list and invite them to see you at the Gold Coast Art Fair!

Facebook

Join the event on Facebook!

[Gold Coast Art Fair Facebook Event](#)

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post: #GoldCoastArtFair #GoldCoastArtFairGrantPark #AmdurProductions

Type these into your post to tag us and the event: @Amdur Productions @Gold Coast Art Fair **Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.**

If you need assistance with this, just call or email me and I'll help!

Questions?

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in, call our festival phone at 312-351-5762.

See you soon!