

DETAILS SUBJECT TO CHANGE. WE WILL EMAIL ANY CHANGES TO ARTISTS.



Hello Millennium Art Festival Artist,

We are excited to have you exhibit your art at the Millennium Art Festival, Friday July 14, Saturday July 15 & Sunday July 16, 2023! Show hours are 10am to 5pm on Friday, Saturday, and Sunday.

Here's What You Need to Know

Bring A Water Bottle!

In an initiative to be eco-friendly and reduce our carbon footprint, instead of plastic water bottles, we will have a water cooler available to refill your water bottle.

ProPanel Renters

Artists renting our propanels are responsible for their own hanging equipment. Here's a great resource for ways to hang your artwork:

<https://www.propanels.com/product-category/hanging-systems/>

Storage

Please keep storage tidy and behind your booth space. Sidewalks must be clear.

Tent Weights

Winds can be strong in this area. Please be prepared. Every tent needs to have **AT LEAST 70 pounds** per tent leg and strong straps or rope to attach the weights to the tent. **DO NOT** use stretchy bungees. Weight inspections will occur before the festival opens and throughout the festival to keep everyone safe. Any artist who does not meet these requirements will be required to remedy it before the festival opens.

Corner and Double Space Requirements

An artist with a corner must either have the corner wall open or use the outside wall to display art. Double spaces must be occupied by two 10x10 tents OR one 10x20 tent.

Booth Number

[Click here to find your booth number.](#) We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

Festival Map

Attached to this email

Parking

Use Spot Hero for discounted parking! [Click here for more information.](#)

Oversized vehicles:

A close open lot is at 201 East Illinois Street, Chicago, IL. It's about a mile from the show.

RV's: The closest lot we know of is near the McCormick Place at their Marshaling Yard.

Here's more information: <https://mccormick.parkingguide.com/rv-parking/>

How to Get There

Check in will be a drive-thru check in on Lake Street, right off of Michigan Avenue.

Go to the corner of Michigan Avenue and Lake Street in downtown Chicago. Approximate GPS address is 151 N Michigan Ave, Chicago, IL 60601.

Load-In Thursday Evening, July 13

Flight One: 6pm-7pm ALL EVEN NUMBERED BOOTHS

Set-up may continue as long as you need.

Flight Two: 7:30pm- 8:30pm

ODD BOOTHS 201-225

ODD BOOTHS 301-349

ODD BOOTHS 117-163

Flight Three: 8:45pm-9:30pm

ODD BOOTHS 101-115

Set-up may continue as long as you need.

Check-in will be closed at 9:30pm. Artists who want to come after check-in closes must call our festival phone to notify us during check-in hours. Phone number is 312-351-5762. If you miss your designated flight time on Thursday, you might have to wait to drive on to the festival grounds or you may have to dolly in.

Load-In Friday Morning, July 14

6am-8am: All Artists. Vehicle entry as allowed. Check-in will close at 8am.

If you miss your designated flight time on Thursday, you might have to wait to drive on to the festival grounds or you may have to dolly in.

How Load In Works

Every artist will:

Check-in and get credentials.

Drive in slowly with your windows down and your hazards on

Pull up near their booth space

Unload all of their items to their space WITHOUT setting up their tent

Park their vehicle

Come back to their space

Set-up their booth

****Please do not set up your booth until your car is parked outside of the festival footprint****

Facebook

Join the event on Facebook!

[Millennium Art Festival Facebook Event](#)

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post:

#MillenniumArtFestival #AmdurProductions

Type these into your post to tag us and the event: @Amdur Productions @Millennium Art Festival ****Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.****

Questions?

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in, call our festival phone at 312-351-5762.

See you soon!