

DETAILS SUBJECT TO CHANGE. WE WILL EMAIL ANY CHANGES TO ARTISTS.



Hello Printer's Row Art Fest Artist,

We are excited to have you exhibit your art at the Printer's Row Art Fest, Saturday, August 12 and Sunday, August 13, 2023! Show hours are 10AM to 5PM on Saturday and Sunday.

Here's What You Need to Know

Bring A Water Bottle!

In an initiative to be eco-friendly and reduce our carbon footprint, instead of plastic water bottles, we will have cold water available to refill your water bottle.

ProPanel Renters

Artists renting our propanels are responsible for their own hanging equipment. Here's a great resource for ways to hang your artwork:

<https://www.propanels.com/product-category/hanging-systems/>

Storage

Back storage must be tidy and extend no more than 3' from the booth, where space is available.

Tent Weights

Every tent will need to have AT LEAST 60 pounds per tent leg and strong straps or rope to attach the weights to the tent. No cinder blocks or water jugs allowed as weights. Weight inspections will occur before the festival opens and throughout the festival to keep everyone safe. Any artist who does not comply with these rules will be required to fix it before the festival opens.

Corner and Double Space Requirements

An artist with a corner must either have the corner wall open or use the outside wall to display art. Double spaces must be occupied by two 10x10 tents OR one 10x20 tent.

Awnings

Awnings are allowed in all booth locations.

How to Get There

Check-in will be on Dearborn and Polk Street in downtown Chicago. The approximate address to use in your GPS is W Polk St & S Dearborn St, Chicago, IL 60605.

Booth Number

[Click here to find your booth number.](#) We made every attempt to fill special requests. Booth numbers are subject to change. We will notify you of any changes.

Festival Map

Attached to this email.

Check-in and Load-In Friday, August 11

6:30PM – 7:15PM: Odd Numbered Booths

7:45PM – 8:30PM: Even Numbered Booths

Check in will close at 8:30pm on Friday. Set up may continue through the evening. Artists who want to set up after check-in closes must call our festival phone to notify us during check-in hours. Phone number is 312-351-5762.

Check-In and Load-In Saturday, August 12

6am-8am: All Artists. Check in will close at 8am. Set-up must be completed by 9:30am

How Load In Works

Every artist will:

Check-in and get credentials, parking OUTSIDE of the festival footprint.

Drive in slowly with your windows down and your hazards on

Pull up next to their booth

Unload all of their items to their space

Park their vehicle

Come back to their space and set-up their booth

****Please do not set up your booth until your car is off of the festival footprint****

Parking

The closest parking lot for all vehicles is at the north end of the festival on Harrison and Dearborn (601 S Dearborn St, Chicago, IL 60605). There's another open lot off State Street, just a couple blocks away. Here's the address: 609 S State St, Chicago, IL 60605

Promote, Promote, Promote!

Pre-promotion is EVERYTHING! Attached is the promotional poster. Email this poster to your client list and invite them to see you at the Printer's Row Art Fest!

Facebook

Join the event on Facebook!

[Printer's Row Facebook Event](#)

Once you've joined, invite all your friends on Facebook and post it on your Facebook page, Twitter feed, and in your blog on your website! Use the following hashtags when you post: #PrintersRowArtFest #AmdurProductions

Type these into your post to tag us and the event: @Amdur Productions @Printer's Row Art Fest **Tip: if you copy and paste, it will often not work. Typing in the name is the way to go.**

Instagram

Follow and tag @amdurproductions and hashtag #AmdurProductions in the lead up to the fest. Artists can also tag our artist page @amdur_productions_for_artists0

Questions?

Before the festival, call our office at [847-926-4300](tel:847-926-4300). If you are calling on the day of load-in, call our festival phone at 312-351-5762

See you soon!